

# **Playback Nigeria Theatre Company**

## **Ensemble Membership Application for 2023**

**Job Title: Program Assistant, Theatre Company Ensemble**

**Job Type: 1 Year Renewable Internship Opportunity**

**Location: Abuja Office**

**Expected Date of Resumption: April 1 2023**

### **ABOUT US**

We are an art-based organisation dedicated to using interactive arts for psychosocial support, community interaction, enhancement, development and capacity building. We explore the healing ability of applied and performative theatre to transform individuals, build communities and explore issues around social justice, leadership, climate change, women empowerment, gender equality, mental health, sexual reproductive health, education, water sanitation and hygiene, conflict transformation, refugee and immigrant support, disaster recovery, and other developmental issues.

As we celebrate our 8th anniversary in June 2023 and during the next two years, we will focus our interventions to address psychosocial wellbeing particularly on social stressors that can lead to depression, anxiety and suicide. Our society has been consumed with a lot of negatives that put stress on the mental health and wellness of her citizens. From insecurity, violence, police brutality, poverty, joblessness to other challenges which has led many to consider suicide as an option or has continued to take a toll on their health and wellbeing especially with the additional impact of COVID-19 and Climate change.

To achieve our 2023-2025 intervention goals, we hope to recruit and train 10 new ensemble members to execute art-based interventions in unconventional spaces and create a space for dialogue and personal narratives in numerous communities in Nigeria.

Applied Theatre, which is the foundation of our work, will help build empathy, reinforce resilience, develop social skills and provide platforms where people can share personal experiences in a safe space without the fear of judgement or condemnation.

### **Description**

**Primary role:** Our Theatre Ensemble Interns are in charge of research, communication and the artistic execution of interventions within the organisation. They will attend weekly rehearsals,

online classes, trainings, and capacity development workshops, perform at events, interventions and shows, engage in critical pedagogy sessions.

**Secondary Role:** Ensemble members will be trained to handle internal and external communication and intervention needs including research, reporting, monitoring and evaluation, digital documentation, publishing and follow-up of projects. Those who are interested in the media will also be trained to develop contents for our online TV channels, managing the organisation's website, Graphic Designs, prints and social media platforms including developing innovative ideas to increase visibility for the organisation.

### **Responsibilities:**

In Groups, some ensemble members will be responsible for documenting the progress of the organisation's projects, documenting case studies and communication resources and conducting research and M&E for the projects.

Client and Grant Liaison: Engage in part-time liaison with institutions, organisations, clients, donors and other fundraising and grant research activities for the organisation.

Facilitation: Assist in facilitating theatre workshops and classes aimed at our target communities.

Research - Carry out research on the attitudes and perceptions of the target audience, monitor forums, social media sites, project review sites and the press to assess attitudes about the organisation.

Advice - Take account of both positive and negative attitudes toward the organisation. Prepare reports for the management team and partners, set up media interviews for senior executives, encourage executives to comment on issues in the press, prepare presentations and papers for executives who are speaking at conferences.

Press Relations - Assist in coordinating communication activities such as awareness raising campaigns to the media, donors, partners and general public about the organisation and its projects, prepare news releases when the organisation launches projects or upgrades existing ones, write news releases about organisation's significant events and projects. Arrange news conferences to make important announcements and deal with inquiries from the media.

Design and Publications - Participate in developing and evaluating feasibility, efficiency and designing of communications material - plan content and write copy for publications such as newsletters, fliers, IEC leaflets, corporate brochures, annual reports and magazines. Write content for website pages and scripts for presentations and videos.

Other: Daily maintenance of the organisation's website, graphics design for digital and printed publicity materials, video capturing, editing and upload of activities and projects.

### **Physical Demands**

Regular physical rehearsals and field visits play a large part of your activities; as such, it is expected that the incumbent is willing and able to take part in such activities when needed and sometimes with short notice.

### **Requirements**

- Diploma or Bachelor's degree in Arts, Sociology, Communication, or other relevant course
- Experience in the the following areas - Video Editing, Graphics Design, Website Management, and Software Management
- Good oral and written communication skills
- Interest in performance art management
- Volunteering experience

### **Benefits**

- Working /volunteering experience within the NGO and art sector
- Skills and capacity development
- Art Education Scholarship for Short Courses
- Payment during commercial performance and donor funded projects
- Opportunity to be recruited as a full-time / part-time / contract staff of the organisation when need arises
- Travel Experience
- Letter of recommendation for outstanding members
- Transport allowances for full-time admin interns

### **Who can apply?**

Anyone with a passion for theatre for social change with the above qualification either presently employed or unemployed. Theatre Company rehearsals are held during the evening times and occasionally online with international facilitators. No previous performance experience is required as you get to learn on the go.

### **Interested?**

Send a CV and Cover letter to [office@playbacknigeria.com](mailto:office@playbacknigeria.com)

Deadline for application is 28th of February 2023.